

VOORHEESVILLE CENTRAL SCHOOL DISTRICT

Voorheesville, NY 12186

Notice of Vacancy

Food Service Worker/Cashier (Substitute)
when needed

As Cashier Substitute - primary duties will be operating cash register for the NutriKids Program during school lunch. Person will be expected to be mindful of any restrictions on students' accounts and notify student when working balance approaches zero. Cashier is expected to adhere to VCSD policy regarding the School Lunch Program. As Food Service Helper Substitute - primary duties will be aiding in the daily preparation and serving of school lunches, cleaning kitchen area, etc.

Salary per UEV contract \$11.26/hour
Hours Monday – Friday 2 ½ hours per day, 10:30 a.m. - 1:00 p.m.
10-month position (may require some extra hours)

Benefits per UEV contract.

Qualifications

1. High School graduate, applicable training beyond high school a plus.
2. Must be reliable and able to work all school attendance days.
3. There will be a background check and fingerprinting (as required by law).
4. Good communication and interpersonal skills.
5. Ability to take directions
6. Excellent health and neat appearance (uniform required).
7. Physical condition commensurate with the demands of the position.

Application Procedures

1. Write a letter of application indicating interest in the position. This letter should clearly indicate the strengths of the candidate as they apply to the listed qualifications.
2. Complete application form on line: <http://vcsdk12.org>) or call 765-3313 ext. 103
3. Send resume and three letters of reference with phone numbers.

Application Deadline: February 17, 2012

All materials should be sent to:

Deborah Baron
Administrative Assistant II
District Office
Voorheesville Central School District
P.O. Box 498
Voorheesville, NY 12186

Voorheesville Central School District is an equal opportunity, affirmative action employer.